

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, April 21, 2010 was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **Chris Colbert**
 John Clark
 William Gilbert
 Bruce Miller
 Scott Tracy

Absent: **Kirk A. Martin**
 Patricia Griffin

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. Speaker: Carl Hopkins. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, April 8, 2010 was cancelled.
3. That the Budget Sub Committee met on Wednesday, April 14, 2010 at the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That on Thursday, April 15, 2010 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

CONSENT CALENDAR

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, March 17, 2010.

6. SUBJECT: LEASE AGREEMENT – FREEDOM PHOTONICS, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute one year Lease Agreement with Freedom Photonics, LLC, a California Limited Liability Company, for 3,042 square feet of research & development space, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$3,042, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 201034

7. SUBJECT: AMENDMENT TO LEASE NO. 20,629 BETWEEN KENNETH HALL, DBA GOLETA BUILDING MATERIALS AND THE CITY OF SANTA BARBARA.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Amendment to Agreement No. 20,629, dated May 30, 2002, with Kenneth Hall, a Sole Proprietor, dba Goleta Building Materials for 3,200 square feet of Building 224 at 6100 Francis Botello Road, 31,882 square feet of land, at 91 Frederic Lopez Road, and 14,690 square feet of land at 90 Frederic Lopez Road, at the Santa Barbara Airport, effective April 1, 2010, for a monthly rental of \$10,378 exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 201035

8. SUBJECT: LEASE AGREEMENT – QUIQLITE, INC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with QuiqLite, Inc., a California Corporation, for 800 square feet of Building 224, at 6100-D Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$1,104, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 201036

9. SUBJECT: LEASE AGREEMENT – NOZA, INC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with NOZA, Inc., a Delaware Corporation, for 1,172 square feet of Building 351, at 1409 Norman Firestone Road, and 720 square feet of Building 352, at 1411 Norman Firestone Road, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$2,706, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 201037

10. SUBJECT: LEASE AGREEMENT – SCOTT GARNER, DBA ELECTRIC PARTS CENTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Scott Garner, a Sole Proprietor, dba Electric Parts Center, for 842 square feet of office and storage space in Building 225, at 6150-A Francis Botello Road, at the Santa Barbara Airport, effective May 1, 2010, for a monthly rental of \$945, exclusive of utilities.

ACTION: Approved the recommendation; Agreement No. 201038

11. SUBJECT: MARCH 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Clark/Colbert. Unanimous voice vote.

LIAISON REPORTS

ACTION: Presented.

ADMINISTRATIVE REPORTS

12. SUBJECT: AIRPORT DEPARTMENT ANNUAL BUDGET FOR FY 2011

RECOMMENDATION: That Airport Commission review and recommend approval of the proposed Airport Department Fiscal Year 2011 Operating Budget – Assistant Director Hazel Johns.

ACTION: Motion/second to recommend approval of the proposed Airport Department Fiscal Year 2011 Operating Budget by Commissioners Colbert/Clark. Unanimous voice vote.

13. SUBJECT: SECURITY TECHNOLOGY

RECOMMENDATION: That Commission receive an oral report regarding future security technology that may be implemented by the Transportation Security Administration at the Santa Barbara Airport – Airport Operations Manager Tracy Lincoln.

ACTION: Presented.

DIRECTOR'S REPORT

14. A. Airport Operations
- Passenger Count
 - Aircraft Operations

- Air Freight
- B. Programs
 1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Property Management
 5. Airline Terminal Public Arts Program
- C. Capital Projects
 1. Airport Terminal Improvement Project
 2. Airfield Safety Projects Wetland Mitigation Plan
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

ADJOURNMENT

8:10 p.m., on order of Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary